## **Style Sheet-**Fourth of July

A/B	C/D	E/F	G/H
bottle rockets		e-mail Fourth of July	Gateway Arch
І/Ј/К	L/M Missouri Master of Ceremonies	N/O	P/Q
R/S Roman Candle	<b>T/U</b> teenage	<b>V/W</b> Vail Profit Fair	X/Y/Z

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What style book are you following?  What dictionary are you following?	Abbreviations  Only abbreviation St. Louis  No contractions	Bibliography	Capitalization Master of Ceremonies
<b>Dates</b> Write out the date Fourth of July	<b>Design</b> 2 spaces after each sentence	Lists	Punctuation Follow punctuation pattern sheet
Numbers  Spell out ALL numbers  CLOCK TIME  10:00 a.m. or p.m.	Typography  Calibri 12 pt font for body text  14 pt Times New Romans for A headers	URLs NO HTTP	Misc. Use "he or she" not "they"